

*Institute of Political Science, SAS, Bratislava – Information for contributors to Studia  
Politica Slovaca*

**Studia Politica Slovaca – Information for Authors**

**Length of contributions:**

- Research studies: 10 – 25 standard pages
- Reviews: 5 – 10 standard pages
- Brief book reports: 3 standard pages

1 standard page = a page consisting of 1800 keystrokes including spaces

Manuscripts must be submitted in MS Word format (\*.doc, \*.rtf, \*.docx). Translated papers must include the name of the translator.

Research studies must be completed with an English summary of 10 – 30 lines and a list of keywords.

Entries must include brief information about the authors, their email address, institution, telephone number and (if possible) a web link.

Entries and enquiries should be sent to: [politica.slovaca@savba.sk](mailto:politica.slovaca@savba.sk)

For more information on the citations of the reference material please visit the web site of the Institute of Political Science SAS <http://www.upv.sav.sk>

**Referencing**

For citations in the Studia Politica Slovaca Journal, authors may use the Harvard referencing system.

**Footnotes**

- are rarely used in the Harvard standard;
- notes should be designated by superscript Arabic numerals in consecutive order; the numbers of notes should follow punctuation marks;
- footnotes include references to discussions and interviews, archived material, web pages and other-non-standard references.

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**References:**

In-text references to published works should be enclosed in parentheses and should include the author's surname; year of publication; page number (if necessary), e.g. “... Szomolányi (1999, p. 43) believes that ...”; or “recent research results show that (Duleba 2007, p. 3; Marušiak 2008, p. 4) ...”

If there are references to several publications by the same author published in the same year, each publication should be specified in the text with a lower case letter in alphabetical order, after the year of publication – e.g. (Žatkuliak 1999b).

The journal name should be given in full.

**Reference list (Bibliography):**

If an author uses the Harvard referencing system, their paper must contain a “References” section at the end of the text.

**Style of references in the reference list:**

Structure of references: Author’s surname (editor’s surname), first name (initial) (year of publication) *Reference title (italicized)*, (place of publication, publisher’s name)

*Books, monographs:*

Hronský, M. (2008) *Mikulášska rezolúcia 1. mája 1918* (Bratislava, VEDA – Publishing House of the Slovak Academy of Sciences).

*Collection of articles*

- the editors’s names are listed in the first place instead of the author(s) name(s)

Marušiak, J. & Ferencová, M. (eds) (2005) *Teoretické prístupy k identitám a ich praktické aplikácie* (Bratislava, VEDA – Publishing House of the Slovak Academy of Sciences).

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*Chapters in collections of studies or collective monographs*

- references to a collection of studies or a collective monograph include only the name of the author(s) and the year of publication; the title of the cited text is separated by a comma and preposition “in“
- the title of the cited chapter is enclosed in the “upper“ quotation marks, e.g.

Šmihula, D. (2005) ‘Príslušnosť k impériu – zabúdaná oblasť identity’, in Marušiak, J. & Ferencová, M. (eds) (1996).

*Articles/studies in journals with years of publication and volume numbers* Structure of references:

- Author’s surname, name (initial) (year of publication) (‘title of the cited text’) enclosed in the “upper” quotation marks), *Journal title (italicized)*, volume, year of publication, month (where indicated), pages (from-to)

Kmeť, N. (2008) ‘Disent a ľudské práva’, *Studia Politica Slovaca*, 1, 1, pp. 5 – 20.

*Articles/research studies without volume numbers*

Dinuš, P. (2002) ‘Československá cirkev evangelická a StB v letech 1957-1967’, *Securitas imperii*, 2, p. 15-27.

*Newspaper articles*

- if details about the author are available, they may be cited as follows:

Šmihula, D. (2003) ‘Vojna v Perzskom zálive’, *Sme*, 17. august.

- if details about the author are not available, resources that are referred to are as follows:

*Pravda*, May 11, 2006.

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*Web pages*

- references in footnotes are listed as follows:

Oskar Krejčí, 'Volby v Rusku', April 12, 2004, available at: <http://www.blisty.cz>, last checked: December 16, 2008.

*Documents of institutions*

Structure of references:

- official abbreviation of the institution (year of publication) *Document title* (place of publication, name of the institution in full)

WHO (2006) *World Health Statistics* (Geneva, World Health Organisation).

*Working papers*

Hloušek, V. (2008) *Český stranický systém – skutečná evropeizace?* Working Paper 31 (Brno, International Institute of Political Science of Masaryk University).

*Online databases:*

- references are cited in footnotes:

'Kriminalita otrávil vztahy Rím-Bukurešť', *Euractiv.sk*, 2/24/2009, available at: <http://www.euractiv.sk/obrana-a-bezpecnost/clanok/kriminalita-otravila-vztahy-rim-bukurest-012300>, last checked 2/25/2009.

- If references are made to historically significant works, where the date of the first issue is given in the text, the reference list must also include the date of the issue the author draws upon
- If the cited resource exists both in printed and in electronic format, the printed version is preferable to the electronic version.
- If there are references in the text to several publications by the same author published in the same year, the publications should be listed in the Reference list in alphabetical order, with respective lower case letters after the year of publication – e.g. see, for example, Pekník, M. (2002a)...; Pekník, M. (2002b).